

Company Name:	
Trading as:	Purchase order No.
Contact Name:	
Address:	
Postcode	Email:
Telephone Daytime:	Mobile:
Type of exhibit or merchandise state below	Event Contact Name
	Number

Please provide your Public Liability Insurance by email to admin@hotrodandcustomshow.co.uk

TRADE SPACE REQUIREMENTS

<i>Inside Trade Space – Best in Britain Show Car Pavilion</i>	<i>TOTAL</i>
Please supply ___m X 3m @ £12 per Sqm	£
Please supply ___ Sqm of Carpet @ £2 per Sqm	£
Custom size ___m X ___m (Call Mark)	£
Supply 1 x 16amp power @ £140 per socket	£
SUB TOTAL	£

<i>Outside Trade Space – On Grass</i>	<i>TOTAL</i>
Please supply ___m frontage X 3m deep space @ £25 per M run	£
Please supply ___m frontage X 6m deep space @ £30 per M run	£
Please supply ___m frontage X 10m deep space @ £35 per M run	£
Custom size ___m X ___m (Call Mark)	£
Supply 1 x 16amp power @ £140 per socket	£
SUB TOTAL	£

<i>Additional tickets @ £30 Each</i>	<i>QTY</i>	<i>TOTAL</i>
Weekend Ticket		

This booking form is a fillable PDF, please complete and return to admin@hotrodandcustomshow.co.uk your payment is expected to be received within 7 days of completing this form.

Tickets are e-tickets and will be sent to your email address and vehicle passes are allocated on arrival, all additional information will be sent by email.

Payment Details

No Limits Events & Promotions
Pay Acc no. 35648279,
sort code 60-06-39,
(Please include your business name as reference)

If you would like to pay by card please
Call 08444 151413 (5% Booking fee applies)

**FULL PAYMENT
OR
25% DEPOSIT**

Total of ALL boxes	£.....
ADD Admin Fee	+ £ 4.50
VAT @ 20%	£.....
TOTAL TO PAY	£.....

I have read and agree to abide by all the Event Rules and Conditions printed above and declare I have the appropriate authorisation to sign this form on the company's behalf.

SIGNED.....

DATE.....

Rules and Conditions of Booking

1. The signing of this booking form constitutes acceptance of the rules and conditions of the Event Organizers, No Limits Events & Promotions Ltd by the Exhibitor in respect of trade space at The Modified Nationals May 26 & 27 2017
2. Trade bookings will not be not be accepted unless accompanied by a completed booking form or email acceptance by the Trader. Trade stands must be paid in full before traders will be allowed in to the event.
3. **There must be no sub-letting of plots.** Trade space is intended for the company named on the booking form ONLY. Any company who have not completed a booking form for their own space will be charged 150% of the booking form costs.
4. Exhibitor entry to the Event is by wristband and vehicle pass. Exhibitor's wristband allocation will be available on the gate on production of an e-ticket.
5. Exhibitors may commence erecting their stands from 9am Friday 25 May 2017. Unless special arrangements have been made with the organizer. Sites must be cleared by midday on Monday 28 May 2017.
6. All trade booking forms must be completed with an accurate description of goods being sold or exhibited. Only those traders who have permission in advance may sell multi brand polish or graphics. Any performers that traders provide as part of their trade stand should not perform any sexually explicit or lewd act;
7. **Exhibitors must not under any circumstances sell food or drink.**
8. Security – Trade stand holders are solely responsible for the safe keeping of all goods and items on their stands including posters & banners. Although the event organizers will supply event security from Friday 26 until 7am Monday 30 May, they will not accept responsibility in any way for the loss or damage of exhibitors property (including hired marquees) whilst it is on the Event site. Exhibitors in the Exhibition hall are advised to be on site when the Exhibition Hall is open when their stock may be vulnerable.
9. Exhibitors are responsible for any damage or injury of whatsoever kind to persons or property caused by themselves, their servants or agents and, in particular for any such damage arising from the use of exhibitors vehicles, display stands or other equipment.
10. Exhibitors using marquees, awnings: etc must ensure they are mechanically sound, of good condition and appearance and are contained within their plot/space. They must be comprehensively insured in respect of any liability to members of the public, show officials or other exhibitors that may visit the show site. No Limits Events & Promotions Ltd may require evidence of appropriate insurance before allowing exhibitors access to the show site. Risk assessments for any stage or entertainment on you trade stand must be provided.
11. Exhibitors are advised to protect themselves by Event insurance against Public Liability, cancellation and abandonment and/or curtailment of the event due to reasons beyond the control of No Limits Events & Promotions Ltd. They must also indemnify the event organizers against any claims, damages or expense whatsoever in anyway arising out of his attendance or his exhibits on the Event site. **Please supply a copy of your event insurance & risk assessment for our Health & safety records.**
12. Exhibitors are required to supply a suitable fire extinguisher and must familiarize themselves with fire precautions. No Limits Events & Promotions Ltd reserve the right of inspection by the fire prevention officer of all stands and equipment and further to order the use of such equipment of appliances to be discontinued should they contravene fire and safety regulations.
13. No form of advertising material may be displayed or distributed on the Event site other than on, or from the exhibitor's trade space. Except by written permission of the event organizers.
14. No Limits Events & Promotions Ltd reserve the right at their absolute discretion to refuse bookings without any reason being given. Submission of a completed booking form is not a guarantee that space will be made available.
15. Exhibitors are responsible for the cleaning of their Trade space, please use the large waste bins provided for your waste /packing boxes/materials etc. The showground will charge for cleaning up after you. **FAILURE TO LEAVE YOUR SPACE AS YOU FOUND IT WILL INCUR A £100 CLEANING CHARGE.**
16. All vehicles unless they form an integral part of the trade stand and/or contained within the exhibitors stand must be removed to the designated exhibitor parking area before the show is open to the public.
17. Electricity – Electrical supply requested to be supplied to an exhibitor's area, supplied by the Event site contractor will be made live on the day before the event. Sockets will be positioned at the contractors' discretion unless a electrical requirement and socket plan is supplied to the organizers no less than 3 weeks prior to the Event. Any equipment connected to the Showground power supply must be pat tested.
18. Diesel Generators ONLY are permitted on site; all manufacturers' safety instructions must be followed. However you must have an up to date/ tested fire extinguisher on standby.
19. Deposit and Refunds – All bookings must be accompanied by a non-refundable deposit of 25%, full payment is due on or before May 1st 2018. No refunds will be given for any cancellation unless written notice is received by No Limits Events & Promotions Ltd no later than May 1st 2018. Full payment is required in respect of cancelations after this date. No refunds will be made should the event be cancelled due to reasons beyond the organizers control.
20. Modified Nationals is a 2 day event, any exhibitor only trading for one day, unless agreed in writing by No Limits Events & Promotions Ltd shall be deemed in breach of contract and liable to a £500 inconvenience charge to cover the relocation of other traders.

No Limits Events & Promotions Ltd reserve the right to evict anyone from the site who is deemed to be in breach of the conditions of booking, or who is deemed to be acting in a manor detrimental to the event and to other persons at the event.

NEW ADDRESS - No Limits Events & Promotions Limited, 15 LONGFIELD DRIVE, BESSACARR, DONCASTER. DN4 7HG
EMAIL – admin@hotrodandcustomshow.co.uk TELEPHONE - 08444 15 14 13 WEBSITE – www.hotrodandcustomshow.co.uk
Reg. in England & Wales No. 5993662 VAT No. 898 3080 77

Name of Unit / Stand:	
Contact number on site:	
Location on site:	
Sleeping Taking Place in Stand?	

In order to comply with relevant fire safety legislation, you MUST complete a Fire Risk Assessment of your Trade stand. The Risk Assessment needs to identify the fire hazards and persons at risk, you must endeavor to remove or reduce these risks and protect people from fire.

Failure to comply with this requirement will result in you being removed from the site. You must be able to answer YES (or N/A) to the following questions.

This signed and completed form must be returned to No Limits Events and a copy available for inspection by the Fire & Rescue Service / Event Organiser / Council Officers at all times.

You must undertake a Fire Risk Assessment for your trade stand, which must be suitable for the circumstances. You do not need to use this form, and may use another method if you wish, however, this form is considered to be suitable for most standard trade stands.

1.	Are adequate exits provided for the numbers of persons within the trade stand? <i>(Are your staff and customers able to evacuate easily if the normal exit is blocked due to fire?)</i>	Yes	No	N/A
2.	Where necessary, are there sufficient directional signs indicating the appropriate escape route and do they comply with current regulations? (Large enclosed stands)	Yes	No	N/A
3.	Are the exits routes unobstructed at all times the trade stand is in use.	Yes	No	N/A
4.	If the normal lighting failed would the occupants be able to make a safe exit?	Yes	No	N/A
5.	Do you have an adequate number of fire extinguishers/fire blankets available in prominent positions and easily available for use?	Yes	No	N/A
6.	Has the fire-fighting equipment been tested within the last 12 months? <i>Note: a certificate of compliance will normally be required</i>	Yes	No	N/A
7.	Have your staff been instructed on how to operate the fire-fighting equipment provided?	Yes	No	N/A
8.	Have your staff been made aware of what to do should an incident occur, how to raise the alarm, evacuate the trade stand?	Yes	No	N/A
9.	Have you identified combustible materials that could promote fire spread beyond the point of ignition such as paper/cardboard, bottled LPG etc and reduced the risk of them being involved in an incident?	Yes	No	N/A
10.	Have you identified all ignition sources and ensured that they are kept away from all flammable materials?	Yes	No	N/A
11.	Are the structure, roofing, walls and fittings of your stand or unit flame retardant? <i>Note: certificates of compliance will normally be required</i>	Yes	No	N/A
12.	If any staff sleep in the stand, is there a working smoke detector and a clear exit route at night? <i>Note : Persons should not be allowed to sleep within a high risk area.</i>	Yes	No	N/A
13.	Are you aware that you must not stock or sell certain items, i.e. fireworks, garden flares, household candles, tea lights, etc?	Yes	No	N/A
14.	Do you have sufficient bins for refuse? Do you know you must remove ALL rubbish to the refuse bins provided on site.	Yes	No	N/A

15.	Are you aware that petrol generators are not permitted on site?	Yes	No	N/A
If you use LPG				
16.	Do you have an inspection / gas safety certificate for the appliances and pipework (<i>copy to be available for inspection</i>) and are all hose connections made with "crimped" fastenings?	Yes	No	N/A
17.	Are the cylinders kept outside, secured in the upright position and out of the reach of the general public?	Yes	No	N/A
18.	Are appliances fixed securely on a firm non-combustible heat insulating base and surrounded by shields of similar material on three sides?	Yes	No	N/A
19.	Are the cylinders located away from entrances, emergency exits and circulation areas?	Yes	No	N/A
20.	Are the gas cylinders readily accessible to enable easy isolation in case of an emergency?	Yes	No	N/A
21.	Do you ensure that all gas supplies are isolated at the cylinder, as well as the appliance when the apparatus is not in use?	Yes	No	N/A
22.	Do you ensure that only those cylinders in use are kept at your unit/stand? (<i>Spare should be kept to a minimum and in line with any specific conditions for the event</i>)	Yes	No	N/A
23.	Is a member of staff, appropriately trained in the safe use of LPG, present in the unit / stand at all times?	Yes	No	N/A
<p align="center">If the answer to any of the above questions is "NO", please detail the actions you have taken to remedy the situation. Continue on a separate sheet if necessary.</p>				
Stand holder / Responsible Person:				
Signature		Print Name		Date
Position:				
Company:				
<p align="center">Please note: this document does not preclude you from possible prosecution or removal from the site by the organisers, should a subsequent inspection reveal unsatisfactory standards.</p>				